

## How we will use your personal data

**The purpose of this document:** This document sets out our how we will use the personal data of applicants in relation to appointment for the Building Advisory Committee. This does not relate to personal data held by HSE for any other reason. Section 9 of the Building Safety Act 2022 places a duty on the Building Safety Regulator (BSR) to establish and maintain a committee known as the Building Advisory Committee to give advice and information to the BSR relating to its building functions.

**Who it covers:** All individuals who have applied to join the Building Advisory Committee steering group

**What information it covers:**

- The collection of names and contact details for the purposes of administering the appointment process.
- All data we collect and hold that is personally identifiable to you.

**Who will see or receive your personal data:** Staff from the HSE's Building Safety Regulator with duties relating to the establishment of the Building Advisory Committee. The data may also be subject to audit for the purposes of review of the appointment process. Personal data will not be seen or shared with any third party with the exception of internal auditors.

**Reason for collect and processing your personal information:** HSE is collecting this data to:

- Identify and select members for the Building Advisory Committee.

**Retention Period:** All personal data for successful applicants will be held for two years for audit purposes. After that period any personal data will be deleted. The data of unsuccessful applicants to the Building Advisory Committee steering group will be stored for 6 months after the date of appointment decisions.

**Our compliance commitment:** The personal data we hold is compliant with the General Data Protection Regulation (GDPR) 2018, the Data Protection Act 2018 and the UK Government Digital Service Standard. HSE will lawfully process personal data based on the statutory responsibility to establish and maintain the Building Advisory Committee